

**California Emergency Management Agency
CalEMA
Emergency Management/Responder
Credentialing Program**

FIELD LEVEL POSITION TASK BOOK



This Position Task
Book Belongs to: _____

Rev. 3/1/09
Version 2

California Emergency Management Agency (CalEMA) Emergency Management/Responder Credentialing Program

CRITERIA

All applicants must meet the current certification and qualifications as listed in the Emergency Management/Responder Credentialing Program “program book” or specific “level” position Task Book. These documents can be found at the CSTI Website, www.csti.ca.gov under the link Emergency Responder Credentialing Program.

Emergency Services Director or his/her designee must verify all information submitted is true and correct, utilizing the Credentialing Checklist and Application form for the position to be credentialed.

Emergency Services Director or his/her designee must provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

HOW TO APPLY

Separate applications must be submitted for each position and level for which an applicant desires application.

Application consists of:

- Specific position and level of credentialing checklist and application
- Backup documentation (position task book, certificates, other forms)
- Signed by the Emergency Services Director or Designee
- Provide a “passport” type picture of the person seeking credentialing
 - Hard copy or send electronically through e-mail below

Send this information to:

CalEMA
Attention: Emergency Responder Credentialing Coordinator
3650 Schriever Ave.
Mather, CA 95655-4203

Please e-mail questions to: [credentialing.coordinator @oes.ca.gov](mailto:credentialing.coordinator@oes.ca.gov)

TO: California's Emergency Management and First Responder Community

SUBJECT: Credentialing of Key SEMS/NIMS Personnel

To further enhance the State's effort to prepare and respond in time of disaster of major incident, CalEMA has embarked on a credentialing program for key SEMS/NIMS Emergency Response positions. This effort has been coordinated with the assistance of local and state government, private, non-profits, and tribal entities. The SEMS Advisory Board has reviewed and approved this program.

This voluntary program not only meets the intent of the NIMS Guidelines for the Credentialing of Personnel document (11/21/08), but it also designed to promote the following:

- Establishment of common performances/competencies
- Common typing for Mutual Aid
- Timely identification of key personnel in time of need
- Overall effective response
- NIMS Credentialing Compliance

I invite you to look over the following information and take advantage of the credentialing system our Agency provides. Please contact the Credentialing Coordinator at credentialing.coordinator@oes.ca.gov or review the Credentialing Tasks Books at www.csti.ca.gov.

The California Emergency Management Agency looks forward to serving you and the response community for California.

Sincerely,

Michael Brady,
SEMS Technical Committee Chair for Credentialing
California Emergency Management Agency, Cal EMA

Acknowledgements

Matthew Bettenhausen, Secretary
California Emergency Management Agency

Frank McCarton, Undersecretary
California Emergency Management Agency

SEMS/NIMS Credentialing Committee

Michael Brady, Chair
CalEMA

Jeffrey Paullus, Vice-Chair
CalEMA

Sonny Fong, Dept. of Water Resources

Charlene Fain-Keslar, Cal Trans

Don Fogle, Cal Trans

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Marry Massey, Ca. Hospital Association

Dave Mazzer, Ca. Dept. of Health Services

Babette Jimenez, Sacramento State

Don Silverek, CCUPCA

Jim Brown, Ca. Conservation Corp

Paul Hamilton, Dept. of Fish and Game

Rita Witucki, Dept. of Food and Ag.

Anthony Lukin, POST/CalEMA

Robert Lewis, CalEMA

CREDENTIALING Forward

The State's public, private, volunteer, and tribal emergency responders have been serving their local communities for as long as their respective organizations have existed. These same responders have also ably assisted neighboring communities whenever help was needed. Given today's challenges, however, the potential for local communities to require help from emergency response organizations across the state has increased significantly.

The need for emergency responders to deploy to incidents outside their own localities has placed additional demands on our emergency response communities. Existing mutual-aid systems must be able to guarantee swift and successful support through the routine identification and dispatch of qualified emergency responders to any domestic incident—the resultant organization of resources must be seamless, safe, and effective. All of this must be accomplished with emergency resources from communities across the State that may have different training programs, certification and job experience requirements, and identification protocols.

The development of a statewide credentialing system can help to provide the Incident Command System (ICS) with the means to verify, quickly and accurately, the qualifications of emergency responders who have been requested to augment State and local resources at an incident site. In addition, it can serve to document professional qualifications, certifications, training, and education requirements that define baseline criteria expected of emergency response professionals and volunteers who are called upon to assist other communities across the State.

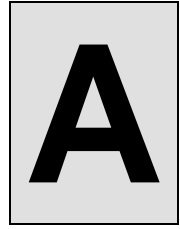
While such a system is meant to verify the identity and qualifications of emergency responders, it does not provide automatic access to an incident site. In this way it can serve to prevent unauthorized (i.e., self-dispatched or unqualified personnel) access to an incident site. Additionally, responders credentialed in a specific ICS position may still not be fully qualified to fill the position due to the type and extent of the incident.

The state's Emergency Management/Responder Credentialing systems is designed to flow into the larger effort of the NIMS Guidelines for the Credentialing of Personnel (11/21/08 Document Guidance). By following the framework of the Federal Guidance, the state's system should facilitate a seamless transition into a national system. Additionally, it is the state's intent not to duplicate existing credentialing systems and minimize impact to its constituents.

The initial attempt of the state to develop and implement a credentialing system will help promote effective and efficient personnel resource management in time of need. The net effect of this system should be less loss of life, environment, and property during a disaster.

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Overview of State Credentialing

Overview of the State Credentialing Processing Procedure

Background:

NIMS compliance must include day-to-day operations as well as major incidents involving federal participation. The intent of NIMS is to ensure that all levels of government throughout the United States have the capability to work effectively together, using a national approach to domestic incident management so that all first responders at all levels use the same organizational structures, terminology, procedures, and systems at all times.

Credentialing for California is based on the NIMS Guidelines for the Credentialing of Personnel. If an employer wishes to achieve "State Credentialing" and a card so indicating the SEMS/NIMS level and position credentialed, it must comply with the "certification and qualification" standards for each level and position desired (see attached level and position criteria), and follow the "State Credentialing Processing Procedure," both of which are specified herein.

Employer Request for State Credential:

For state credentialing the employer must first do the following:

1. Identify the personnel, per SEMS level and position, to be credentialed
2. Provided minimum "Certification" training requirements, any existing local certification requirements and any physical and medical fitness requirements specified for the level and position for which each individual is requesting credentialing, and
3. Verify minimum "Qualifications" (including any additional actual incident experiences, equivalent exercising, or mentoring experiences, additional training and/or education requirements, professional certificates, etc.) specified for the level and position for which each individual is requesting credentialing.

The employer then must then do the following:

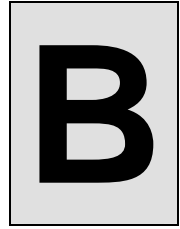
1. Submit to CalEMA Credentialing Coordinator a request for state credentialing for each position requesting credentialing by submitting the appropriate Task Book Credentialing Checklist & Application.
2. Attach all required and appropriate forms including: including "Resume of Experience", SEMS "Performance Evaluation Forms" (forms relates to appropriate ICS Position Checklist in ICS 420-1), showing a rating of "Satisfactory" or better (satisfactory means performing at least 70% of tasks for appropriate ICS Position Checklist in a safe and competent manner, to the satisfaction of the ICS supervisory position or evaluator), and copies of any

training certificates, degrees or professional certificates required for the individual's level and position

3. Have "checklist & application" reviewer sign and date application acknowledging that the employer has self-certified that the person is physically and medically fit for the level and position, and has met all certification and qualification standards under the SEMS/NIMs guidelines
4. Have the Emergency Services Director or Designee sign "checklist & application"
5. Provide any other follow-up documentation or information requested CalEMA
6. Submit a passport size picture to be included in the credential

CalEMA Credentialing Administration Will:

1. Upon receipt of an employer's request to credential an individual, the Credentialing Unit of CalEMA shall review all forms and information submitted
2. If "equivalencies" are provided, **CalEMA will** determine whether they meet the intent of the original requirement, and document accordingly
3. If "deficiencies" exist, send a letter or make contact with the applicant specifying the deficiencies to the employer, along with the procedures for appeal
4. If proof of credentialing through another existing recognized discipline specific certifications, qualifications and standards authority is submitted and verified, such credentialing shall be deemed equivalent to these requirements and acceptable for processing per 5, 6 & 7 below.
5. If all requirements are met, enter the person's name and appropriate information into the State Credentialing database
6. Process a wallet-size "Card" indicating the position and level for which the individual is credentialed
7. Send the card and credential letter to the employer for distribution.



Glossary, Terms, & Acronyms

GLOSSARY of CRITICAL TERMS

Credentialing:

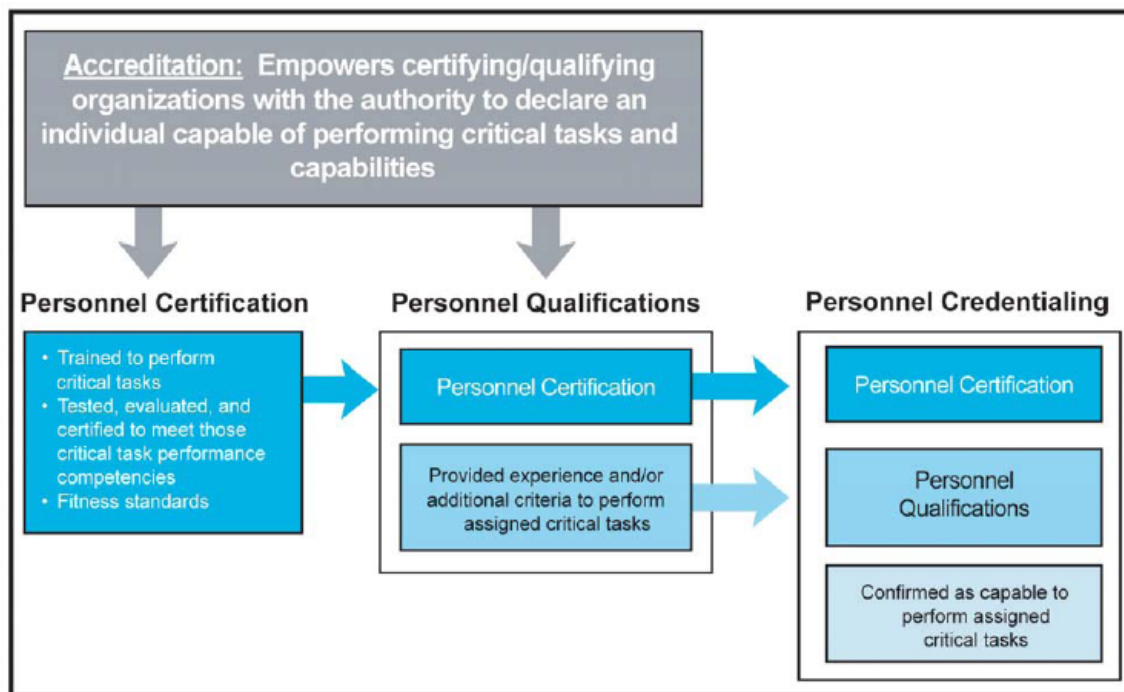
Credentialing involves providing documentation that can *quickly* authenticate and verify the qualifications and certification of designated Emergency Managers/Responers. This system helps ensure that personnel representing various jurisdictional levels and functional disciplines possess a minimum common level of training, currency, experience, physical and medical fitness, incident management or emergency responder position they are tasked to fill.

Certification:

Certification involves measuring an individual's competence through a testing or evaluation process. Personnel are certified by their discipline's relevant certifying authority. Accreditation refers to the "empowerment of certifying/qualifying organizations with the authority to declare and individual capable of performing critical tasks and capabilities."

Qualifications:

The next stage is **qualification**, which refers to "certified" personnel who have the "provided experience and/or additional *training and* qualifications to perform assigned critical tasks and capabilities." That is, not all "certified" emergency responders may be "qualified" to respond to an incident. Additional criteria, *such as further training and exercising, field experience, mentoring, possessing required certificates and credentials, etc. that* may apply.



“Complex” Multi-Agency Incident, Planned Event, and Exercise

The term “complex” is subjective. Here are two interpretations:

1) CICC Definition: There are many factors that determine incident complexity: geographic size, location, threat to life and property, political sensitivity, organizational complexity, jurisdictional boundaries, values at risk, agency policy and others. Incident complexity is identified by types 1 thru 5 with a type 1 incident being the most complex and type 5 the least. For example a type 5 incident is characterized by relatively few resources, is of short duration, and has few if any of the complexity factors listed above. A common type 5 incident is often a single responding unit which is able to bring things back to normal without additional assistance. A type 1 incident may be escalated from the type 5 level, taking on many of the above listed complexities; or it may start out that way from the initial onset as we’ve seen with recent natural disasters. Most emergencies are successfully handled at the local level, requiring little assistance from outside jurisdictions. However, when an incident escalates beyond a jurisdiction’s capability, it is important that there are pre-established processes and procedures for ordering the appropriate level of management expertise. By typing incidents based on complexity, an agency administrator or jurisdictional emergency manager is better able to order and assign the appropriately qualified personnel.

2) CSTI definition: Complex incidents usually are of long duration, requiring multiple response agencies, jurisdictions and resources. They pose significant problems for responders to deal with and Incident Commanders to manage during the “emergency” phase of the incident. Mutual Aid may be utilized to a small degree or extensively.

Finally, To one jurisdiction a small multiple vehicle traffic accident may be complex, while another jurisdiction a large scale multi-casualty incident would be considered complex. It is important to note that a “complex” incident, event, and/or exercise must use ICS and have multiple-agencies involved. It is not the intent of this credentialing process to exclude jurisdictions based on its geographic size, location, threat to life and property, political sensitivity, organizational complexity, jurisdictional boundaries, values at risk, agency policy and others. This liberal interpretation will canvas both the smaller more rural and larger urban jurisdictions.

Medically and Physically Fit

Individuals must be healthy enough to function under field and Emergency Operations Center conditions, *as judged by the employer or physician as necessary*, which may include all or some of the following:

- 12-hour shifts, austere conditions (possibly no showers, housing in tents, portable toilets)
- Extreme weather conditions (long exposure to heat and humidity, lack of air conditioning, extreme cold, or wet environments)
- Long periods of standing
- Individuals should not require personal medications that need refrigeration of any kind
- Individuals should not have any physical conditions, impairments, or restrictions that would preclude them from participating in the moving and lifting of patients and/or equipment and supplies
- Immunizations:
 - Tetanus and diphtheria (Td) toxoid or Tetanus, diphtheria, and pertussis
 - (Tdap.) Receipt of primary series and booster within 10 years.
 - Documentation of Hepatitis B Vaccination Series and documentation of a
 - positive titer (antibody to HBsAg) OR completion of a “waiver of liability”

“Mentoring” Process

Mentoring as considered in the credentialing program shall be defined as a process in which an ICS/SEMS level position is filled by a state credentialed person and has with him/her at all times a person in training, who observes the state credentialed person perform his/her required tasks, or in some instances actually performs the ICS/SEMS level position tasks under the direct supervision of the state credentialed person.

Planned Event

A planned event constitutes any organized event which multi-agencies use ICS to prepare and stage resources for the potential adverse impact to life, environment, and/or property.

Qualifying “Exercise”

To be credited as an “exercise” under this credentialing program, an exercise must be either a “Functional” or “Full Scale” Exercise as defined by FEMA and

CalEMA. The exercise shall include multiple agencies or jurisdictions, and be held over at least a four (4) hour period), with a formal critique identifying lessons learned.

“Satisfactory” Evaluation

Until further criteria can be established, an evaluation of “satisfactory” performance during an actual incident, planned event, exercise, or mentoring process shall mean:

Person performed ICS/SEMS level position tasks in a safe and competent manner, contributing to the response and/or management of the incident or planned event, as evaluated by the supervising ICS/SEMS position, and would be utilized again in that ICS/SEMS level position in future incidents or planned events.

“Credentialing Accreditation Authority”

Emergency Services Director by ordinance or his/her designee, or Emergency Services Coordinator of the Jurisdiction.

ACRONYMS

CalEMA

California Emergency Management Agency

CDHS

California Department of Health Services

CICCS (#311)

An acronym for California Incident Command Certification System. A California *Fire Service* certification system for positions within the Incident Command System.

CICCS is a “Performance Based System” utilizing established minimum training standards and documented experience.

CDHS

California Department of Health Services

CEM

IAEM created the **Certified Emergency Manager®** Program to raise and maintain professional standards. It is an internationally recognized program that certifies achievements within the emergency management profession.

CSTI

California Specialized Training Institute

EMSA

State Emergency Medical Services Authority

FEMA

Federal Emergency Management Agency

HEICS

An acronym for Hospital Incident Command System. ICS used in hospitals nationwide; required by the Joint Commission on the Accreditation of Hospital Organizations (JCAHO).

ICS

Incident Command System

POST

Police Officer Standards and Training

RIMS

Acronym for Response Information Management System. RIMS is a computer system used by State of California and local government for tracking mission requests, situation report, and documenting status of disasters and significant events.

ROSS

Stands for Resource Ordering and Statusing System. It is currently a product of the National Wildfire Coordinating Group and is maintained and financed through an interagency agreement via NWCG agencies. CDF and OES Fire/Rescue utilize ROSS

SDOC

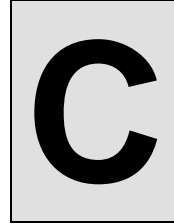
State of California Department Operating Center

SEMS

Standardized Emergency Management System (CA)

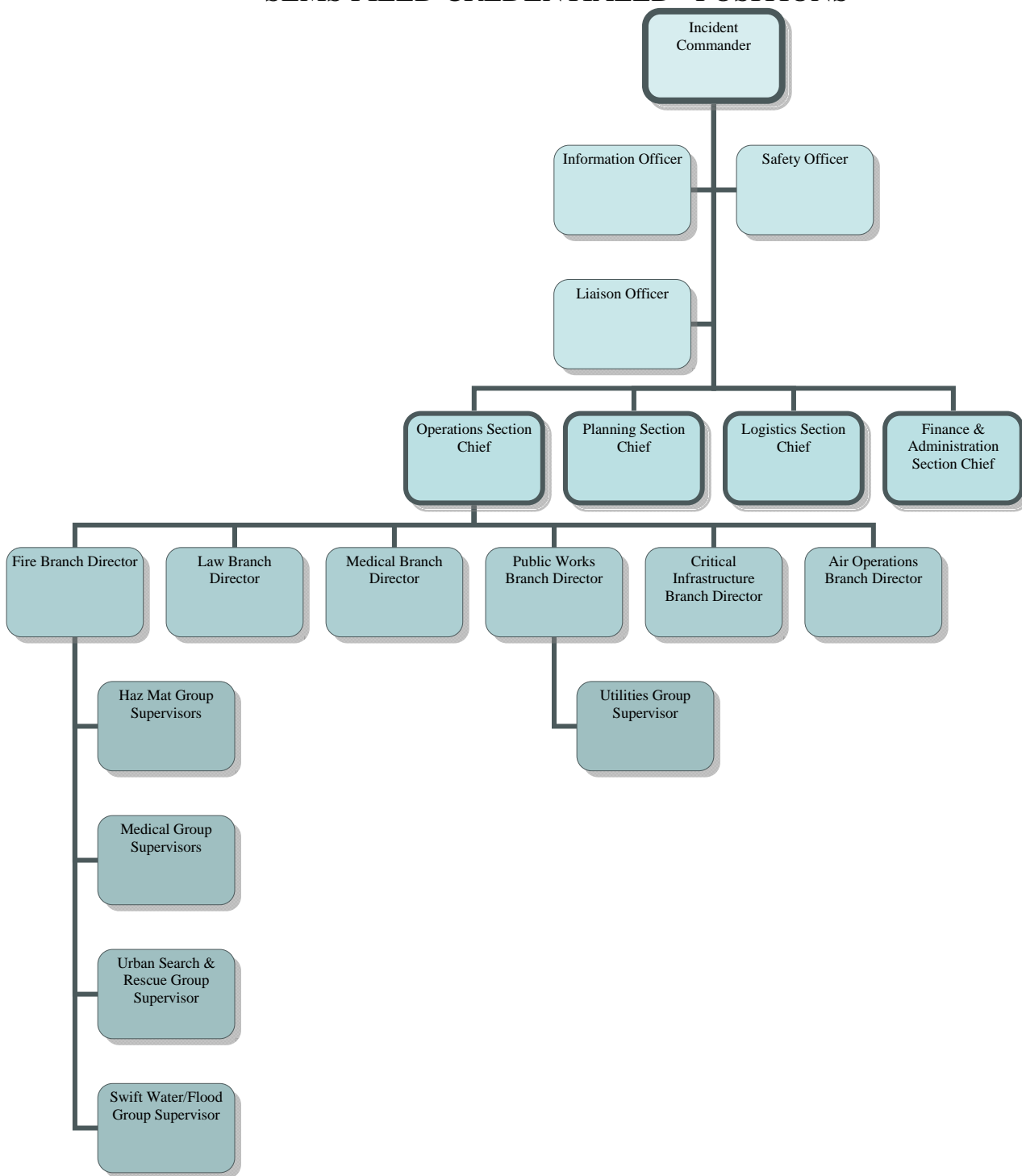
SFM

State Office of the Fire Marshal



SEMS Field Credentialed Positions

SEMS FIELD CREDENTIALLED *POSITIONS



*This organization chart does not depict all SEMS ICS positions, only the positions which have been identified to be credentialed.

SEMS FIELD POSITIONS

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Command:	
Incident Commander	19
Information Officer	20
Safety Officer	21
Liaison Officer	22
Operations:	
Ops Section Chief	23
Fire Branch Director	24
Haz Mat Group Supervisors	25
Medical Group Supervisors	26
Urban Search and Rescue Group Supervisors	27
Swift Water/Flood Group Supervisors	28
Law Branch Director	29
Medical Branch Director	30
Public Works Branch Director	31
Utilities Group Supervisor	32
Critical Infrastructure Branch Director	33
Air Operations Branch Director	34
Planning:	
Planning Section Chief	35
Logistics:	
Logistics Section Chief	36
Finance and Administration:	
Finance & Administration Section Chief	37

SEMS Position: *Incident Commander (IC) – For All Type 1-5 Incidents

Certification:

- SEMS “Equivalent” Field Level Course – ACI Orientation, Basic Modules 1-6, Intermediate Modules 7-11, and Advance Modules 12-17
 - ▶ Or ICS 100-400, NWCG ICS Courses, etc.
- IS-700 NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS 800 B National Response Framework
- Medically and physically fit to complete multiple Operational Periods.

Qualifications:

- 1 year as an upper level department manager (i.e. fire service Chief Officer, law enforcement Sergeant or above, Environmental Health Chief, Superintendent, etc.).
 - ▶ Or designated as a field “IC” in the local Emergency Plan
- 1 multi agency incident as a “Unit Leader” or “Group/Division Supervisor” or “Branch Director” or any “Command” or “General” staff position, with an evaluation of “Satisfactory” or above by the supervising ICS position
- 2 “complex” multi-agency incident experiences, by actually filling an IC (or Deputy IC) position at an Incident Command Post (ICP), with an evaluation of “Satisfactory” or above by the Agency Administrator or supervising ICS position
 - ▶ Or filling the “IC” position at an ICP during 4 major multi-agency exercises, with an evaluation of “Satisfactory” or above by the supervising ICS position or evaluator
 - ▶ Or mentoring under a person filling the “IC” position during 3 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising ICS position
 - ▶ Or State OES/CSTI Crisis Communication Specialists Certificate
- If Haz Mat Incident - CalEMA/CSTI or OSHA “Equivalent” Haz Mat Incident Commander Class.
- If Wildland Fire – Must meet Required Training, Prerequisite Experience, Physical Fitness standards, and complete “Position Task Book” for appropriate position, per CICC/310-1.
- Any other existing discipline specific certifications, qualifications and standards required by the proper authority (i.e. CICC, HEICS/EMSA, SFM, POST, CDHS, etc.).

Credentialing:

- If certifying through an existing credentialing system (e.g. CICC) follow those procedures.
- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent field level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period (except Haz Mat IC requires annual refresher training per OSHA HAZWOPER from the last date of qualification or refresher).

**When position filled by fire personnel, personnel must meet requirements of CICC and NIMS 700 & 800.*

SEMS Position: *Information Officer (IO)

Certification:

- SEMS “Equivalent” Field Level Course – ACI Orientation, Basic Modules 1-6, Intermediate Modules 7-11, and Advance Modules 12-17
 - ▶ Or ICS 100-400, NWCG ICS Courses, etc.
- IS-700 NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS 800 B National Response Framework
- Medically and physically fit to complete multiple Operational Periods.

Qualifications:

- 1 year supervisory experience (e.g. Captain or above in the fire service, or Corporal and above in law enforcement, or Crew Supervisor in Public Works, Lead Person/Senior Operator, or Lead EMT, Health Supervisor, Emergency Services Coordinator, etc.)
 - ▶ Or designated as a field “Information Officer” in the local Emergency Plan
- 1 multi agency incident as a “Unit Leader” or “Group/Division Supervisor” or “Branch Director”, with an evaluation of “Satisfactory” or above by the supervising ICS position
- 1 “complex” multi-agency incident experience, by actually filling a “Information Officer” (or “Assistant IO” or any other “Command” staff) position at an Incident Command Post (ICP), with an evaluation of “Satisfactory” or above by the supervising ICS position
 - ▶ Or filling the above position at an ICP during 3 major multi-agency exercises, with an evaluation of “Satisfactory” or above by the supervising ICS position or evaluator
 - ▶ Or mentoring under a person filling the above position at an ICP during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising ICS position
- If Haz Mat Incident - CalEMA/CSTI or OSHA “Equivalent” Haz Mat “FRO” Class.
- If Wildland Fire – Must meet Required Training, Prerequisite Experience, Physical Fitness standards, and complete “Position Task Book” for appropriate position, per CICCIS/310-1.
- Any other existing discipline specific certifications, qualifications and standards required by the proper authority (i.e. CICCIS, HEICS/EMSA, SFM, POST, CDHS, etc.).

Credentialing:

- If certifying through an existing credentialing system (e.g. CICCIS) follow those procedures.
- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent field level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

**When position filled by fire personnel, personnel must meet requirements of CICCIS and NIMS 700 & 800.*

SEMS Position: *Safety Officer (SO)

Certification:

- SEMS “Equivalent” Field Level Course – ACI Orientation, Basic Modules 1-6, Intermediate Modules 7-11, and Advance Modules 12-17
 - ▶ Or ICS 100-400, NWCG ICS Courses, etc.
- IS-700 NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS 800 B National Response Framework
 - Medically and physically fit to complete multiple Operational Periods.

Qualifications:

- 1 year supervisory experience (e.g. Captain or above in the fire service, or Corporal and above in law enforcement, or Crew Supervisor in Public Works, Lead Person/Senior Operator, or Lead EMT, Health Supervisor, Emergency Services Coordinator, etc.)
 - ▶ Or designated as a field “Safety Officer” in the local Emergency Plan
- 1 multi agency incident as a “Unit Leader” or “Group/Division Supervisor” or “Branch Director”, with an evaluation of “Satisfactory” or above by the supervising ICS position
- 1 “complex” multi-agency incident experience, by actually filling a “Safety officer” (or “Assistant SO” or any other “Command” staff) position at an Incident Command Post (ICP), with an evaluation of “Satisfactory” or above by the supervising ICS position
 - ▶ Or filling the above position at an ICP during 3 major multi-agency exercises, with an evaluation of “Satisfactory” or above by the supervising ICS position or evaluator
 - ▶ Or mentoring under a person filling the above position at an ICP during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising ICS position
- If Haz Mat Incident - CalEMA/CSTI or OSHA “Equivalent” Haz Mat “Assistant Safety Officer” Class.
- If Wildland Fire – Must meet Required Training, Prerequisite Experience, Physical Fitness standards, and complete “Position Task Book” for appropriate position, per CICC/310-1.
- If Earthquake/Structural Damage Incidents – OSHA 30-Hour Construction Safety Course
- Any other existing discipline specific certifications, qualifications and standards required by the proper authority (i.e. CICC, HEICS/EMSA, SFM, POST, CDHS, etc.).

Credentialing:

- If certifying through an existing credentialing system (e.g. CICC) follow those procedures.
- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent field level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

**When position filled by fire personnel, personnel must meet requirements of CICC and NIMS 700 & 800.*

SEMS Position: *Liaison Officer (LO)

Certification:

- SEMS “Equivalent” Field Level Course – ACI Orientation, Basic Modules 1-6, Intermediate Modules 7-11, and Advance Modules 12-17
 - ▶ Or ICS 100-400, NWCG ICS Courses, etc.
- IS-700 NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS 800 B National Response Framework
- Medically and physically fit to complete multiple Operational Periods.

Qualifications:

- 1 year supervisory experience (e.g. Captain or above in the fire service, or Corporal and above in law enforcement, or Crew Supervisor in Public Works, Lead Person/Senior Operator, or Lead EMT, Health Supervisor, Emergency Services Coordinator, etc.)
 - ▶ Or designated as a field “Liaison Officer” in the local Emergency Plan
- 1 multi agency incident as a “Unit Leader” or “Group/Division Supervisor” or “Branch Director”, with an evaluation of “Satisfactory” or above by the supervising ICS position
- 1 “complex” multi-agency incident experience, by actually filling a “Liaison Officer” (or “Assistant LO” or any other “Command” staff) position at an Incident Command Post (ICP), with an evaluation of “Satisfactory” or above by the supervising ICS position
 - ▶ Or filling the above position at an ICP during 3 major multi-agency exercises, with an evaluation of “Satisfactory” or above by the supervising ICS position or evaluator
 - ▶ Or mentoring under a person filling the above position at an ICP during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising ICS position
- If HazMat Incident - CalEMA/CSTI or OSHA “Equivalent” Haz Mat “FRO” Class.
- If Wildland Fire – Must meet Required Training, Prerequisite Experience, Physical Fitness standards, and complete “Position Task Book” for appropriate position, per CICC/310-1.
- Any other existing discipline specific certifications, qualifications and standards required by the proper authority (i.e. CICC, HEICS/EMSA, SFM, POST, CDHS, etc.).

Credentialing:

- If certifying through an existing credentialing system (e.g. CICC) follow those procedures.
- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent field level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

**When position filled by fire personnel, personnel must meet requirements of CICC and NIMS 700 & 800.*

SEMS Position: *Operations (Ops) Section Chief

Certification:

- SEMS “Equivalent” Field Level Course – ACI Orientation, Basic Modules 1-6, Intermediate Modules 7-11, and Advance Modules 12-17
 - ▶ Or ICS 100-400, NWCG ICS Courses, etc.
- IS-700 NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS 800 B National Response Framework
- Medically and physically fit to complete multiple Operational Periods.

Qualifications:

- 1 year supervisory experience (e.g. Captain or above in the fire service, or Corporal and above in law enforcement, or Crew Supervisor in Public Works, Lead Person/Senior Operator, or Lead EMT, Health Supervisor, Emergency Services Coordinator, etc.)
 - ▶ Or designated as a field “Safety Officer” in the local Emergency Plan
- 1 multi agency incident as a “Unit Leader” or “Group/Division Supervisor” or “Branch Director”, with an evaluation of “Satisfactory” or above by the supervising ICS position
- 2 “complex” multi-agency incident experiences, by actually filling an “Operations Chief” (or “Deputy” Ops Chief or any other “General” staff) position at an Incident Command Post (ICP), with an evaluation of “Satisfactory” or above by the supervising ICS position
 - ▶ Or filling the “Ops” position at an ICP during 4 major multi-agency exercises, with an evaluation of “Satisfactory” or above by the supervising ICS position or evaluator
 - ▶ Or mentoring under a person filling the “Ops” position at an ICP during 3 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising ICS position
- If Haz Mat Incident – CalEMA/CSTI or OSHA “Equivalent” Haz Mat “FRO” Class.
- If Wildland Fire – Must meet Required Training, Prerequisite Experience, Physical Fitness standards, and complete “Position Task Book” for appropriate position, per CICC/310-1.
- Any other existing discipline specific certifications, qualifications and standards required by the proper authority (i.e. CICC, HEICS/EMSA, SFM, POST, CDHS, etc.).

Credentialing:

- If certifying through an existing credentialing system (e.g. CICC) follow those procedures.
- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent field level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period (except Haz Mat IC requires annual refresher training per OSHA HAZWOPER from the last date of qualification or refresher).

**When position filled by fire personnel, personnel must meet requirements of CICC and NIMS 700 & 800.*

SEMS Position: *Fire Branch Director

Certification:

- SEMS “Equivalent” Field Level Course – ACI Orientation, Basic Modules 1-6, Intermediate Modules 7-11, and Advance Modules 12-17
 - ▶ Or ICS 100-400, NWCG ICS Courses, etc.
- IS-700 NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS 800 B National Response Framework
- Medically and physically fit to complete multiple Operational Periods.

Qualifications:

- 1 year field supervisory experience in the fire service
 - ▶ Or designated as a field “Fire Branch Director” in the local Emergency Plan
- 1 multi agency incident as a “Unit Leader” or “Group/Division Supervisor”, with an evaluation of “Satisfactory” or above by the supervising ICS position
- 1 “complex” multi-agency incident experience, by actually filling the “Fire Branch Director” position in the field, with an evaluation of “Satisfactory” or above by the supervising ICS position
 - ▶ Or filling the above position in the field during 3 major multi-agency exercises, with an evaluation of “Satisfactory” or above by the supervising ICS position or evaluator
 - ▶ Or mentoring under a person filling the above position in the field during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising ICS position
- If Haz Mat Incident - CalEMA/CSTI or OSHA “Equivalent” Haz Mat “FRO” Class.
- If Wildland Fire – Must meet Required Training, Prerequisite Experience, Physical Fitness standards, and complete “Position Task Book” for appropriate position, per CICC/310-1.
- Any other existing discipline specific certifications, qualifications and standards required by the proper authority (i.e. CICC/310-1, FIREScope, SFM, etc.).

Credentialing:

- If certifying through an existing credentialing system (e.g. CICC) follow those procedures.
- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent field level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period (except Haz Mat IC requires annual refresher training per OSHA HAZWOPER from the last date of qualification or refresher).

**When position filled by fire personnel, personnel must meet requirements of CICC and NIMS 700 & 800.*

SEMS Position: *Haz Mat Group Supervisor

Certification:

- SEMS “Equivalent” Field Level Course – ACI Orientation, Basic Modules 1-6, Intermediate Modules 7-11, and Advance Modules 12-17
 - ▶ Or ICS 100-400, NWCG ICS Courses, etc.
- IS-700 NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS 800 B National Response Framework
- Medically and physically fit to complete multiple Operational Periods, and have completed a baseline and annual physical per OSHA requirements

Qualifications:

- 1 year field supervisory experience in responding to a hazardous materials incident (i.e. Fire Captain, Environmental Health Specialist, Industrial Hygienist, Senior Operator, etc.)
 - ▶ Or designated as a field “Haz Mat Group Supervisor” in the local Emergency Plan
 - ▶ Or a member of a Type I or II Haz Mat Team, with the assigned position of Haz Mat Group Supervisor
- 1 “complex” multi-agency incident experience, by actually filling the “Haz Mat Group Supervisor” position in the field, with an evaluation of “Satisfactory” or above by the supervising ICS position
 - ▶ Or filling the above position in the field during 3 major multi-agency exercises, with an evaluation of “Satisfactory” or above by the supervising ICS position or evaluator
 - ▶ Or mentoring under a person filling the above position in the field during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising ICS position
- If Haz Mat Incident - CalEMA/CSTI Haz Mat “Technician” Training, or OSHA “Equivalent” “Industry Technician” Training if in a private sector Haz Mat Team.
- Any other existing discipline specific certifications, qualifications and standards required by the proper authority (i.e. CICC/310-1, FIREScope, SFM, etc.).

Credentialing:

- If certifying through an existing credentialing system (e.g. CICC) follow those procedures.
- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent field level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year.

**When position filled by fire personnel, personnel must meet requirements of CICC and NIMS 700 & 800.*

SEMS Position: *Medical Group Supervisor

Certification:

- SEMS “Equivalent” Field Level Course – ACI Orientation, Basic Modules 1-6, Intermediate Modules 7-11, and Advance Modules 12-17
 - ▶ Or ICS 100-400, NWCG ICS Courses, etc.
- IS-700 NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS 800 B National Response Framework
- Medically and physically fit to complete multiple Operational Periods

Qualifications:

- 1 year field supervisory experience responding to medical incidents as an EMT 1 or above
 - ▶ Or designated as a field “Medical Group Supervisor” in the local Emergency Plan
- 1 “complex” multi-agency incident experience, by actually filling the “Medical Group Supervisor” position in the field, with an evaluation of “Satisfactory” or above by the supervising ICS position
 - ▶ Or filling the above position in the field during 3 major multi-agency exercises, with an evaluation of “Satisfactory” or above by the supervising ICS position or evaluator
 - ▶ Or mentoring under a person filling the above position in the field during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising ICS position
- If Haz Mat Incident - CalEMA/CSTI or OSHA “Equivalent” Haz Mat “FRO” Class.
- If Wildland Fire – Must meet Required Training, Prerequisite Experience, Physical Fitness standards, and complete “Position Task Book” for appropriate position, per CICC/310-1,
- Familiarity with Ambulance Strike Team (AST) and Medical Task Force (MTF) concepts.
- Any other existing discipline specific certifications, qualifications and standards required by the proper authority (i.e. CICC/310-1, FIREScope, SFM, EMSA, CDHS, etc.).

Credentialing:

- If certifying through an existing credentialing system (e.g. CICC) follow those procedures.
- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent field level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

**When position filled by fire personnel, personnel must meet requirements of CICC and NIMS 700 & 800.*

SEMS Level: Field

SEMS Position: *Urban Search & Rescue (USAR) Group Supervisor

Certification:

- SEMS “Equivalent” Field Level Course – ACI Orientation, Basic Modules 1-6, Intermediate Modules 7-11, and Advance Modules 12-17
 - ▶ Or ICS 100-400, NWCG ICS Courses, etc.
- IS-700 NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS 800 B National Response Framework
- Appropriate Urban Search & Rescue Training (See Section G for Urban Search & Rescue training requirements)
- Medically and physically fit to complete multiple Operational Periods

Qualifications:

- 1 year field supervisory experience in responding to an urban search and rescue incident (i.e. Fire Captain, Law Enforcement Sergeant, Lead EMT, etc.)
 - ▶ Or designated as a field “Urban Search & Rescue Group Supervisor” in the local Emergency Plan
 - ▶ Or a member of an accredited USAR Team, with the assigned position of Urban Search & Rescue Group Supervisor
- 1 “complex” multi-agency incident experience, by actually filling the “Urban Search & Rescue Group Supervisor” position in the field, with an evaluation of “Satisfactory” or above by the supervising ICS position
 - ▶ Or filling the above position in the field during 3 major multi-agency exercises, with an evaluation of “Satisfactory” or above by the supervising ICS position or evaluator
 - ▶ Or mentoring under a person filling the above position in the field during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising ICS position
- Any other existing discipline specific certifications, qualifications and standards required by the proper authority (i.e. CICC/310-1, OES, FIREScope, SFM, etc.).

Credentialing:

- If certifying through an existing credentialing system (e.g. CICC) follow those procedures.
- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent field level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

**When position filled by fire personnel, personnel must meet requirements of CICC and NIMS 700 & 800.*

SEMS Level: Field

SEMS Position: *Swift Water/Flood Group Supervisor

Certification:

- SEMS “Equivalent” Field Level Course – ACI Orientation, Basic Modules 1-6, Intermediate Modules 7-11, and Advance Modules 12-17
 - ▶ Or ICS 100-400, NWCG ICS Courses, etc.
- IS-700 NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS 800 B National Response Framework
- Appropriate Swift Water Rescue Training (See Section G for Swift Water Rescue training requirements)
- Medically and physically fit to complete multiple Operational Periods

Qualifications:

- 1 year field supervisory experience in responding to a swift water rescue incident (i.e. Fire Captain, Law Enforcement Sergeant, Lead EMT, etc.)
 - ▶ Or designated as a field “Swift Water/Flood Group Supervisor” in the local Emergency Plan
 - ▶ Or a member of an accredited Swift Water Rescue Team, with the assigned position of Swift Water/Flood Group Supervisor
- 1 “complex” multi-agency incident experience, by actually filling the “Swift Water/Flood Group Supervisor” position in the field, with an evaluation of “Satisfactory” or above by the supervising ICS position
 - ▶ Or filling the above position in the field during 3 major multi-agency exercises, with an evaluation of “Satisfactory” or above by the supervising ICS position or evaluator
 - ▶ Or mentoring under a person filling the above position in the field during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising ICS position
- Any other existing discipline specific certifications, qualifications and standards required by the proper authority (i.e. CICC/310-1, SFM, etc.).

Credentialing:

- If certifying through an existing credentialing system (e.g. CICC) follow those procedures.
- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent field level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

**When position filled by fire personnel, personnel must meet requirements of CICC and NIMS 700 & 800.*

SEMS Level: Field

SEMS Position: Law Branch Director

Certification:

- SEMS “Equivalent” Field Level Course – ACI Orientation, Basic Modules 1-6, Intermediate Modules 7-11, and Advance Modules 12-17
 - ▶ Or ICS 100-400, NWCG ICS Courses, etc.
- IS-700 NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS 800 B National Response Framework
- Medically and physically fit to complete multiple Operational Periods.

Qualifications:

- 1 year field supervisory experience in Law Enforcement as a sworn Peace Officer
 - ▶ Or designated as a field “Law Branch Director” in the local Emergency Plan
- 1 multi agency incident as a “Unit Leader” or “Group/Division Supervisor”, with an evaluation of “Satisfactory” or above by the supervising ICS position
- 1 “complex” multi-agency incident experience, by actually filling the “Law Branch Director” position in the field, with an evaluation of “Satisfactory” or above by the supervising ICS position
 - ▶ Or filling the above position in the field during 3 major multi-agency exercises, with an evaluation of “Satisfactory” or above by the supervising ICS position or evaluator
 - ▶ Or mentoring under a person filling the above position in the field during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising ICS position
- If Haz Mat Incident - CalEMA/CSTI or OSHA “Equivalent” Haz Mat “FRO” Class.
- If Wildland Fire – Must meet Required Training, Prerequisite Experience, Physical Fitness standards, and complete “Position Task Book” for appropriate position, per CICC/310-1.
- Any other existing discipline specific certifications, qualifications and standards required by the proper authority (i.e. POST, CICC/310-1, FIREScope, SFM, etc.).

Credentialing:

- If certifying through an existing credentialing system (e.g. CICC) follow those procedures.
- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent field level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Level: Field

Certification:

- SEMS “Equivalent” Field Level Course – ACI Orientation, Basic Modules 1-6, Intermediate Modules 7-11, and Advance Modules 12-17
 - ▶ Or ICS 100-400, NWCG ICS Courses, etc.
- IS-700 NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS 800 B National Response Framework
- Medically and physically fit to complete multiple Operational Periods.

Qualifications:

- 1 year field supervisory experience responding to medical incidents as an EMT 1 or above
 - ▶ Or designated as a field “Medical Branch Director” in the local Emergency Plan
- 1 multi agency incident as a “Unit Leader” or “Group/Division Supervisor”, with an evaluation of “Satisfactory” or above by the supervising ICS position
- 1 “complex” multi-agency incident experience, by actually filling the “Medical Branch Director” position in the field, with an evaluation of “Satisfactory” or above by the supervising ICS position
 - ▶ Or filling the above position in the field during 3 major multi-agency exercises, with an evaluation of “Satisfactory” or above by the supervising ICS position or evaluator
 - ▶ Or mentoring under a person filling the above position in the field during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising ICS position
- If Haz Mat Incident - CalEMA/CSTI or OSHA “Equivalent” Haz Mat “FRO” Class.
- If Wildland Fire – Must meet Required Training, Prerequisite Experience, Physical Fitness standards, and complete “Position Task Book” for appropriate position, per CICC/310-1.
- Familiarity with Ambulance Strike Team (AST) and Medical Task Force (MTF) concepts.
- Any other existing discipline specific certifications, qualifications and standards required by the proper authority (i.e. CICC/310-1, FIREScope, SFM, EMSA, CDHS, etc.).

Credentialing:

- If certifying through an existing credentialing system (e.g. CICC) follow those procedures.
- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent field level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Position: Public Works Branch Director

Certification:

- SEMS “Equivalent” Field Level Course – ACI Orientation, Basic Modules 1-6, Intermediate Modules 7-11, and Advance Modules 12-17
 - ▶ Or ICS 100-400, NWCG ICS Courses, etc.
- IS-700 NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS 800 B National Response Framework
- Medically and physically fit to complete multiple Operational Periods.

Qualifications:

- 1 year field experience in public works area of expertise. (e.g. Maintenance Supervisor or above, Construction Supervisor or above, Senior Engineer or above, etc.)
 - ▶ Or designated as a field “Public Works Branch Director” in the local Emergency Plan
- 1 multi agency incident as a “Unit Leader” or “Group/Division Supervisor”, with an evaluation of “Satisfactory” or above by the supervising ICS position
- 1 “complex” multi-agency incident experience, by actually filling the “Public Works Branch Director” position in the field, with an evaluation of “Satisfactory” or above by the supervising ICS position
 - ▶ Or filling the above position in the field during 3 major multi-agency exercises, with an evaluation of “Satisfactory” or above by the supervising ICS position or evaluator
 - ▶ Or mentoring under a person filling the above position in the field during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising ICS position
- If Haz Mat Incident - CalEMA/CSTI or OSHA “Equivalent” Haz Mat “FRO” Class.
- If Wildland Fire – Must meet Required Training, Prerequisite Experience, Physical Fitness standards, and complete “Position Task Book” for appropriate position, per CICC/310-1.
- Any other existing discipline specific certifications, qualifications and standards required by the proper authority

Credentialing:

- If certifying through an existing credentialing system (e.g. CICC) follow those procedures.
- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent field level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Position: Utilities Group Supervisor

Certification:

- SEMS “Equivalent” Field Level Course – ACI Orientation, Basic Modules 1-6, Intermediate Modules 7-11, and Advance Modules 12-17
 - ▶ Or ICS 100-400, NWCG ICS Courses, etc.
- IS-700 NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS 800 B National Response Framework
- Medically and physically fit to complete multiple Operational Periods.

Qualifications:

- 1 year senior managerial experience within a Utility, City, County or Special District
 - ▶ Or Certified Emergency Manager (CEM) credential
 - ▶ Or designated as a field “Utilities Branch Director” in the local Emergency Plan
- 1 “complex” multi-agency incident experience, by actually filling the “Utilities Group Supervisor” position in the field, with an evaluation of “Satisfactory” or above by the supervising ICS position
 - ▶ Or filling the above position in the field during 3 major multi-agency exercises, with an evaluation of “Satisfactory” or above by the supervising ICS position or evaluator
 - ▶ Or mentoring under a person filling the above position in the field during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising ICS position
- If Haz Mat Incident - CalEMA/CSTI or OSHA “Equivalent” Haz Mat “FRO” Class.
- If Wildland Fire – Must meet Required Training, Prerequisite Experience, Physical Fitness standards, and complete “Position Task Book” for appropriate position, per CICC/310-1.
- Any other existing discipline specific certifications, qualifications and standards required by the proper authority (i.e. CICC/310-1, FIREScope, SFM, etc.).

Credentialing:

- If certifying through an existing credentialing system (e.g. CICC) follow those procedures.
- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent field level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Level: Field**SEMS Position:** Critical Infrastructure Branch Director**Certification:**

- SEMS “Equivalent” Field Level Course – ACI Orientation, Basic Modules 1-6, Intermediate Modules 7-11, and Advance Modules 12-17
 - ▶ Or ICS 100-400, NWCG ICS Courses, etc.
- IS-700 NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS 800 B National Response Framework
- Medically and physically fit to complete multiple Operational Periods.

Qualifications:

- 1 year experience related to designing, building, maintaining or regulating a specific area of infrastructure (i.e. water, power, communication, etc.)
 - ▶ Or designated as a field “Critical Infrastructure Branch Director” in the local Emergency Plan
- 1 multi agency incident as a “Unit Leader” or “Group/Division Supervisor”, with an evaluation of “Satisfactory” or above by the supervising ICS position
- 1 “complex” multi-agency incident experience, by actually filling the “Critical Infrastructure Branch Director” position in the field, with an evaluation of “Satisfactory” or above by the supervising ICS position
 - ▶ Or filling the above position in the field during 3 major multi-agency exercises, with an evaluation of “Satisfactory” or above by the supervising ICS position or evaluator
 - ▶ Or mentoring under a person filling the above position in the field during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising ICS position
- If Wildland Fire – Must meet Required Training, Prerequisite Experience, Physical Fitness standards, and complete “Position Task Book” for appropriate position, per CICC/310-1.
Any other existing discipline specific certifications, qualifications and standards required by the proper authority (i.e. CICC/310-1, and/or “Professional” certifications, qualifications or standards related to the specific area of infrastructure)

Credentialing:

- If certifying through an existing credentialing system (e.g. CICC) follow those procedures.
- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent field level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Position: *Air Operations Branch Director

Certification:

- SEMS “Equivalent” Field Level Course – ACI Orientation, Basic Modules 1-6, Intermediate Modules 7-11, and Advance Modules 12-17
 - ▶ Or ICS 100-400, NWCG ICS Courses, etc.
- IS-700 NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS 800 B National Response Framework
- Medically and physically fit to complete multiple Operational Periods.

Qualifications:

- Experienced in air operations during an emergency (See Section G for experience requirements)
 - ▶ Or designated as a field “Air Operations Branch Director” in the local Emergency Plan
- 1 multi agency incident as a “Unit Leader” or “Group/Division Supervisor”, with an evaluation of “Satisfactory” or above by the supervising ICS position
- 1 “complex” multi-agency incident experience, by actually filling the “Air Operations Branch Director” position in the field, with an evaluation of “Satisfactory” or above by the supervising ICS position
 - ▶ Or filling the above position in the field during 3 major multi-agency exercises, with an evaluation of “Satisfactory” or above by the supervising ICS position or evaluator
 - ▶ Or mentoring under a person filling the above position in the field during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising ICS position
- If Haz Mat Incident - CalEMA/CSTI or OSHA “Equivalent” Haz Mat “FRO” Class.
- If Wildland Fire – Must meet Required Training, Prerequisite Experience, Physical Fitness standards, and complete “Position Task Book” for appropriate position, per CICC/310-1.
- Any other existing discipline specific certifications, qualifications and standards required by the proper authority (i.e. CICC/310-1, etc.).

Credentialing:

- If certifying through an existing credentialing system (e.g. CICC) follow those procedures.
- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent field level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

**When position filled by fire personnel, personnel must meet requirements of CICC and NIMS 700 & 800.*

SEMS Position: *Planning (Plans) Section Chief

Certification:

- SEMS “Equivalent” Field Level Course – ACI Orientation, Basic Modules 1-6, Intermediate Modules 7-11, and Advance Modules 12-17
 - ▶ Or ICS 100-400, NWCG ICS Courses, etc.
- IS-700 NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS 800 B National Response Framework
- Medically and physically fit to complete multiple Operational Periods.

Qualifications:

- 1 year supervisory experience (e.g. Captain or above in the fire service, or Corporal and above in law enforcement, or Crew Supervisor in Public Works, Lead Person/Senior Operator, or Lead EMT, Health Supervisor, Emergency Services Coordinator, etc.)
 - ▶ Or designated as a field “Planning Section Chief” in the local Emergency Plan
- 1 multi agency incident as a “Unit Leader” or “Group/Division Supervisor” or “Branch Director”, with an evaluation of “Satisfactory” or above by the supervising ICS position
- 2 “complex” multi-agency incident experiences, by actually filling an “Planning Section Chief” (or “Deputy” Plans Chief or any other “General” staff) position at an Incident Command Post (ICP), with an evaluation of “Satisfactory” or above by the supervising ICS position
 - ▶ Or filling the above position at an ICP during 4 major multi-agency exercises, with an evaluation of “Satisfactory” or above by the supervising ICS position or evaluator
 - ▶ Or mentoring under a person filling the above position at an ICP during 3 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising ICS position
- If Wildland Fire – Must meet Required Training, Prerequisite Experience, Physical Fitness standards, as well as completing “Position Task Book” for IC Types 1-5, per CICC/310-1.
- Any other existing discipline specific certifications, qualifications and standards required by the proper authority (i.e. CICC, HEICS/EMSA, SFM, POST, CDHS, etc.).

Credentialing:

- Self-certification will allow for designated governing board, department/agency head or authority to If certifying through an existing credentialing system (e.g. CICC) follow those procedures.
- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent field level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period from the last date of qualification or refresher.

**When position filled by fire personnel, personnel must meet requirements of CICC and NIMS 700 & 800.*

SEMS Position: *Logistics (Log) Section Chief

Certification:

- SEMS “Equivalent” Field Level Course – ACI Orientation, Basic Modules 1-6, Intermediate Modules 7-11, and Advance Modules 12-17
 - ▶ Or ICS 100-400, NWCG ICS Courses, etc.
- IS-700 NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS 800 B National Response Framework
- Medically and physically fit to complete multiple Operational Periods.

Qualifications:

- 1 year supervisory experience (e.g. Captain or above in the fire service, or Corporal and above in law enforcement, or Crew Supervisor in Public Works, Lead Person/Senior Operator, or Lead EMT, Health Supervisor, Emergency Services Coordinator, etc.)
 - ▶ Or designated as a field “Logistics Section Chief” in the local Emergency Plan
- 1 multi agency incident as a “Unit Leader” or “Group/Division Supervisor” or “Branch Director”, with an evaluation of “Satisfactory” or above by the supervising ICS position
- 2 “complex” multi-agency incident experiences, by actually filling an “Logistics Section Chief” (or “Deputy” Log Chief or any other “General” staff) position at an Incident Command Post (ICP), with an evaluation of “Satisfactory” or above by the supervising ICS position
 - ▶ Or filling the above position at an ICP during 4 major multi-agency exercises, with an evaluation of “Satisfactory” or above by the supervising ICS position or evaluator
 - ▶ Or mentoring under a person filling the above position at an ICP during 3 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising ICS position
- If Wildland Fire – Must meet Required Training, Prerequisite Experience, Physical Fitness standards, as well as completing “Position Task Book” for IC Types 1-5, per CICC/310-1.
- Any other existing discipline specific certifications, qualifications and standards required by the proper authority (i.e. CICC, HEICS/EMSA, SFM, POST, CDHS, etc.).

Credentialing:

- If certifying through an existing credentialing system (e.g. CICC) follow those procedures.
- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent field level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

**When position filled by fire personnel, personnel must meet requirements of CICC and NIMS 700 & 800.*

SEMS Position: *Finance & Admin (F&A) Section Chief

Certification:

- SEMS “Equivalent” Field Level Course – ACI Orientation, Basic Modules 1-6, Intermediate Modules 7-11, and Advance Modules 12-17
 - ▶ Or ICS 100-400, NWCG ICS Courses, etc.
- IS-700 NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS 800 B National Response Framework
- Medically and physically fit to complete multiple Operational Periods.

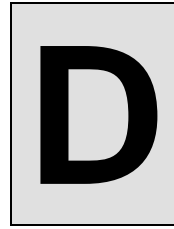
Qualifications:

- 1 year supervisory experience (e.g. Captain or above in the fire service, or Corporal and above in law enforcement, or Crew Supervisor in Public Works, Lead Person/Senior Operator, or Lead EMT, Health Supervisor, Emergency Services Coordinator, etc.)
 - ▶ Or designated as a field “Finance & Admin Section Chief” in the local Emergency Plan
- 1 multi agency incident as a “Unit Leader” or “Group/Division Supervisor” or “Branch Director”, with an evaluation of “Satisfactory” or above by the supervising ICS position
- 2 “complex” multi-agency incident experiences, by actually filling an “Finance & Admin Section Chief” (or “Deputy” F&A Chief or any other “General” staff) position at an Incident Command Post (ICP), with an evaluation of “Satisfactory” or above by the supervising ICS position
 - ▶ Or filling the above position at an ICP during 4 major multi-agency exercises, with an evaluation of “Satisfactory” or above by the supervising ICS position or evaluator
 - ▶ Or mentoring under a person filling the above position at an ICP during 3 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising ICS position
- If Wildland Fire – Must meet Required Training, Prerequisite Experience, Physical Fitness standards, as well as completing “Position Task Book” for IC Types 1-5, per CICC/310-1.
- Any other existing discipline specific certifications, qualifications and standards required by the proper authority (i.e. CICC, HEICS/EMSA, SFM, POST, CDHS, etc.).

Credentialing:

- If certifying through an existing credentialing system (e.g. CICC) follow those procedures.
- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent field level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

**When position filled by fire personnel, personnel must meet requirements of CICC and NIMS 700 & 800.*



SEMS Credentialed Checklists

SEMS FIELD POSITIONS CHECKLISTS

	<u>Pg.</u>
Command:	
Incident Commander	40-41
Information Officer	42-43
Safety Officer	44-45
Liaison Officer	46-47
Operations:	
Ops Section Chief	48-49
Fire Branch Director	50-51
Haz Mat Group Supervisors	52-53
Medical Group Supervisors	54-55
Urban Search and Rescue Group Supervisors	56-57
Swift Water/Flood Group Supervisors	58-59
Law Branch Director	60-61
Medical Branch Director	62-63
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Critical Infrastructure Branch Director	68-69
Air Operations Branch Director	70-71
Planning:	
Planning Section Chief	72-73
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Logistics Section Chief	74-75
Finance and Administration:	
Finance & Administration Section Chief	76-77

Credentialing Checklist and Application

Position Name: Incident Commander

SEMS Level: Field

Name of employee:		Date:	
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Certification	Date Completed
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 NIMS Overview or Equivalent	
IS-800 B National Response Framework	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year upper level dept. manager or designated field IC in local emergency plan	
1 multi agency incident as Unit Leader or Group/Division Supervisor or Branch Director, any command or general staff position (satisfactory rated or above by supervisor)	
2 complex multi-agency incident experiences filling the positions of IC/Deputy IC (satisfactory rated or above by supervisor) Or Filling the IC position at am ICP during 4 multi-agency exercises (satisfactory rated or above by supervisor) Or Mentoring under a person filling the IC position during 3 complex multi-agency incidents (satisfactory rated or above by supervisor)	
If Haz Mat Incidents – CalEMA/CSTI OSHA equivalent Haz Mat Incident Commander Course	
If Wildland Fire, must meet requirements of CICC/310-1	
Any other existing discipline specific certifications, qualifications, and standards required by proper authority, please explain:	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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***If State Credentialing please fill-out the following:**

I certify the aforementioned is true and request CalEMA to credential the employee listed above. I understand the information will be maintained in a statewide database which may be used as a resource during a disaster or incident of national significance.

Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

After review and approval of this application a CalEMA credentialing card will be mailed to the contact person noted above within 4 weeks.

Please mail this request to:

CalEMA Credentialing Coordinator
3650 Schriever Avenue
Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Information Officer (IO)

SEMS Level: Field

Name of employee:		Date:	
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Certification	Date Completed
SEMS Field Level: ACI Orientation, ACI Modules 1-17 Or ICS 100-400, NWCG ICS Courses	
IS-700 NIMS Overview Training or Equivalent Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course	
IS 800 b National Response Framework	
Medically and physically fit to complete multiple Operational Periods	

Qualifications	Date Completed
1 year supervisory experience (e.g. Captain or above in the fire service, or Corporal and above in law enforcement, or Crew Supervisor in Public Works, Lead Person/Senior Operator, or Lead EMT, Health Supervisor, Emergency Services Coordinator, etc. or designated as a field "Information Officer" in the local emergency plan	
1 multi agency incident as Unit Leader or Group/Division Supervisor or Branch Director (satisfactory rated or above by supervisor)	
1 complex multi-agency incident experiences filling the positions of Information Officer (or Assistant IO or any other Command staff) at an Incident Command Post (satisfactory rated or above by supervisor) Or Filling the Information Officer position at an ICP during 3 multi-agency exercises (satisfactory rated or above by supervisor) Or Mentoring under a person filling the Information Officer position during 2 complex multi-agency incidents (satisfactory rated or above by supervisor) Or State CalEMA/CSTI Crisis Communication Specialists Certificate	
If Haz Mat Incident - CalEMA/CSTI or OSHA equivalent Haz Mat FRO Course	
If Wildland Fire – Must meet requirements or CICC/310-1	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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***If State Credentialing please fill-out the following:**

I certify the aforementioned is true and request CalEMA to credential the employee listed above. I understand the information will be maintained in a statewide database which may be used as a resource during a disaster or incident of national significance.

Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

After review and approval of this application a CalEMA credentialing card will be mailed to the contact person noted above within 4 weeks.

Please mail this request to:

CalEMA Credentialing Coordinator
3650 Schriever Avenue
Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Safety Officer

SEMS Level: Field

Name of employee:		Date:	
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Certification	Date Completed
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 NIMS Overview or Equivalent	
IS-800 B National Response Framework	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year supervisory experience or designated as a field Safety Officer in the local Emergency Plan	
1 multi agency incident as Unit Leader or Group/Division Supervisor or Branch Director, any command or general staff position (satisfactory rated or above by supervisor)	
1 complex multi-agency incident experience, by actually filling a Safety officer (or Assistant SO or any other Command staff) position at an Incident Command Post (ICP), with an evaluation of satisfactory or above by the supervising ICS position Or Filling the above position at an ICP during 3 major multi-agency exercises (satisfactory or above by the supervising ICS position or evaluator) Or Mentoring under a person filling the above position at an ICP during 2 complex multi-agency incidents (with an evaluation of satisfactory or above by the supervising ICS position)	
If Haz Mat Incidents – CalEMA/CSTI OSHA equivalent Haz Mat Assistant Safety Officer Course	
If Wildland Fire, must meet requirements of CICC/310-1 and National Wildland Fire Training Course S-404 “Safety Officer”	
If Earthquake/Structural Damage Incidents – OSHA 30-Hour Construction Safety Course	
Any other existing discipline specific certifications, qualifications, and standards required by proper authority, please explain:	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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***If State Credentialing please fill-out the following:**

I certify the aforementioned is true and request CalEMA to credential the employee listed above. I understand the information will be maintained in a statewide database which may be used as a resource during a disaster or incident of national significance.

Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

After review and approval of this application a CalEMA credentialing card will be mailed to the contact person noted above within 4 weeks.

Please mail this request to:
 CalEMA Credentialing Coordinator
 3650 Schriever Avenue
 Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Liaison Officer

SEMS Level: Field

Name of employee:		Date:	
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Certification	Date Completed
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 NIMS Overview or Equivalent	
IS-800 B National Response Framework	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year supervisory experience or designated as a field Liaison Officer in the local emergency plan	
1 multi agency incident as a Unit Leader or Group/Division Supervisor or Branch Director (with an evaluation of satisfactory or above by the supervising ICS position)	
1 complex multi-agency incident experience, by actually filling a Liaison Officer (or Assistant LO or any other Command staff) position at an Incident Command Post (ICP) (with an evaluation of satisfactory or above by the supervising ICS position) Or Filling the above position at an ICP during 3 major multi-agency exercises (with an evaluation of satisfactory or above by the supervising ICS position or evaluator) Or Mentoring under a person filling the above position at an ICP during 2 complex multi-agency incidents (with an evaluation of satisfactory or above by the supervising ICS position)	
If Haz Mat Incidents – CalEMA/CSTI OSHA equivalent Haz Mat First Responder Operations Course	
If Wildland Fire, must meet requirements of CICC/310-1	
Any other existing discipline specific certifications, qualifications, and standards required by proper authority, please explain:	

Credentialing	Choose 1 Type
Existing Credentialing System	
*State Credentialing	

Reviewer Name and Title:		Date:	
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***If State Credentialing please fill-out the following:**

I certify the aforementioned is true and request CalEMA to credential the employee listed above. I understand the information will be maintained in a statewide database which may be used as a resource during a disaster or incident of national significance.

Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

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Please mail this request to:

CalEMA Credentialing Coordinator
3650 Schriever Avenue
Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Operations Section Chief

SEMS Level: Field

Name of employee:		Date:	
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Certification	Date Completed
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 NIMS Overview or Equivalent	
IS-800 B National Response Framework	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year supervisory experience Or designated as a field Safety Officer in the local emergency plan	
1 multi agency incident as Unit Leader or Group/Division Supervisor or Branch Director (satisfactory rated or above by supervisor)	
2 complex multi-agency incident experiences, by actually filling an Operations Chief (or “Deputy Ops Chief” or any other “General” staff) position at an Incident Command Post (ICP) (with an evaluation of satisfactory or above by the supervising ICS position) Or Filling the “Ops” position at an ICP during 4 major multi-agency exercises (with an evaluation of satisfactory or above by the supervising ICS position or evaluator) Or Mentoring under a person filling the “Ops” position at an ICP during 3 complex multi-agency incidents (with an evaluation of satisfactory or above by the supervising ICS position)	
If Haz Mat Incidents – CalEMA/CSTI OSHA equivalent Haz Mat First Responder Operations Course	
If Wildland Fire, must meet requirements of CICC/310-1	
Any other existing discipline specific certifications, qualifications, and standards required by proper authority, please explain:	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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***If State Credentialing please fill-out the following:**

I certify the aforementioned is true and CalEMA to credential the employee listed above. I understand the information will be maintained in a statewide database which may be used as a resource during a disaster or incident of national significance.

Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

After review and approval of this application a CalEMA credentialing card will be mailed to the contact person noted above within 4 weeks.

Please mail this request to:

CalEMA Credentialing Coordinator
3650 Schriever Avenue
Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Fire Branch Director

SEMS Level: Field

Name of employee:		Date:	
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Certification	Date Completed
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 NIMS Overview or Equivalent	
IS-800 B National Response Framework	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year field supervisory experience in the fire service Or designated as a field Fire Branch Director in the local Emergency Plan	
1 multi agency incident as unit leader or group/division supervisor (satisfactory rated or above by supervisor)	
1 complex multi-agency incident experience, by actually filling the Fire Branch Director position in the field (with an evaluation of satisfactory or above by the supervising ICS position) Or Filling the above position in the field during 3 major multi-agency exercises (with an evaluation of satisfactory or above by the supervising ICS position or evaluator) Or Mentoring under a person filling the above position in the field during 2 complex multi-agency incidents (with an evaluation of satisfactory or above by the supervising ICS position)	
If Haz Mat Incidents – CalEMA/CSTI OSHA equivalent Haz Mat First Responder Operations Course	
If Wildland Fire, must meet requirements of CICC/310-1	
Any other existing discipline specific certifications, qualifications, and standards required by proper authority, please explain:	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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***If State Credentialing please fill-out the following:**

I certify the aforementioned is true and request CalEMA to credential the employee listed above. I understand the information will be maintained in a statewide database which may be used as a resource during a disaster or incident of national significance.

Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

After review and approval of this application a CalEMA credentialing card will be mailed to the contact person noted above within 4 weeks.

Please mail this request to:

CalEMA Credentialing Coordinator
3650 Schriever Avenue
Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Haz Mat Group Supervisor

SEMS Level: Field

Name of employee:		Date:	
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Certification	Date Completed
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 NIMS Overview or Equivalent	
IS-800 B National Response Framework	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year field supervisory experience in responding to a hazardous materials incident (i.e. Fire Captain, Environmental Health Specialist, Industrial Hygienist, Senior etc.) Or Designated as a field Haz Mat Group Supervisor in the local Emergency Plan Or A member of a Type I or II Haz Mat Team, with the assigned position of Haz Mat Group Supervisor	
1 complex multi-agency incident experience, by actually filling the Haz Mat Group Supervisor position in the field (with an evaluation of satisfactory or above by the supervising ICS position) Or Filling the above position in the field during 3 major multi-agency exercises (with an evaluation of satisfactory or above by the supervising ICS position or evaluator) Or Mentoring under a person filling the above position in the field during 2 complex multi-incidents (with an evaluation of satisfactory or above by the supervising ICS position)	
If Haz Mat Incidents – CalEMA/CSTI OSHA equivalent Haz Mat Industry Technician Training if in a private sector Haz Mat Team	
Any other existing discipline specific certifications, qualifications, and standards required by proper authority, please explain:	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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***If State Credentialing please fill-out the following:**

I certify the aforementioned is true and request CalEMA to credential the employee listed above. I understand the information will be maintained in a statewide database which may be used as a resource during a disaster or incident of national significance.

Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

After review and approval of this application a CalEMA credentialing card will be mailed to the contact person noted above within 4 weeks.

Please mail this request to:
 CalEMA Credentialing Coordinator
 3650 Schriever Avenue
 Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Medical Group Supervisors

SEMS Level: Field

Name of employee:		Date:	
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Certification	Date Completed
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 NIMS Overview or Equivalent	
IS-800 B National Response Framework	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year field supervisory experience responding to medical incidents as an EMT 1 or above Or Designated as a field Medical Group Supervisor in the local Emergency Plan	
1 complex multi-agency incident experience, by actually filling the Medical Group Supervisor position in the field (with an evaluation of satisfactory or above by the supervising ICS position) Or Filling the above position in the field during 3 major multi-agency exercises (with an evaluation of satisfactory or above by the supervising ICS position or evaluator) Or Mentoring under a person filling the above position in the field during 2 complex multi-agency incidents (with an evaluation of satisfactory or above by the supervising ICS position)	
If Haz Mat Incidents – CalEMA/CSTI OSHA equivalent Haz Mat First Responder Operations Course	
If Wildland Fire, must meet requirements of CICC/310-1	
Familiarity with Ambulance Strike Team (AST) and Medical Task Force (MTF) concepts	
Any other existing discipline specific certifications, qualifications, and standards required by proper authority, please explain:	

Credentialing	Choose 1 Type
Existing Credentialing System	
*State Credentialing	

Reviewer Name and Title:		Date:	
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***If State Credentialing please fill-out the following:**

I certify the aforementioned is true and request CalEMA to credential the employee listed above. I understand the information will be maintained in a statewide database which may be used as a resource during a disaster or incident of national significance.

Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

After review and approval of this application a CalEMA credentialing card will be mailed to the contact person noted above within 4 weeks.

Please mail this request to:

CalEMA Credentialing Coordinator
3650 Schriever Avenue
Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Urban Search & Rescue Group Supervisor

SEMS Level: Field

Name of employee:		Date:	
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Certification	Date Completed
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 NIMS Overview or Equivalent	
IS-800 B National Response Framework	
Appropriate Urban Search & Rescue Training (See Section G for Urban Search & Rescue training requirements)	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year field supervisory experience in responding to an urban search and rescue incident (i.e. Fire Captain, Law Enforcement Sergeant, Lead EMT, etc.) Or Designated as a field Urban Search & Rescue Group Supervisor in the local Emergency Plan Or A member of an accredited USAR Team, with the assigned position of Urban Search & Rescue Group Supervisor	
1 complex multi-agency incident experience, by actually filling the Urban Search & Rescue Group Supervisor position in the field (with an evaluation of satisfactory or above by the supervising ICS position) Or Filling the above position in the field during 3 major multi-agency exercises (with an evaluation of satisfactory or above by the supervising ICS position or evaluator) Or Mentoring under a person filling the above position in the field during 2 complex multi-agency incidents (with an evaluation of satisfactory or above by the supervising ICS position)	
Any other existing discipline specific certifications, qualifications, and standards required by proper authority, please explain:	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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***If State Credentialing please fill-out the following:**

I certify the aforementioned is true and request CalEMA to credential the employee listed above. I understand the information will be maintained in a statewide database which may be used as a resource during a disaster or incident of national significance.

Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

After review and approval of this application a CalEMA credentialing card will be mailed to the contact person noted above within 4 weeks.

Please mail this request to:

CalEMA Credentialing Coordinator
3650 Schriever Avenue
Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Swift Water/Flood Group Supervisor

SEMS Level: Field

Name of employee:		Date:	
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Certification	Date Completed
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 NIMS Overview or Equivalent	
IS-800 B National Response Framework	
Appropriate Swift Water Rescue Training	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year field supervisory experience in responding to a swift water rescue incident (i.e. Fire Captain, Law Enforcement Sergeant, Lead EMT, etc.) Or Designated as a field Swift Water/Flood Group Supervisor in the local Emergency Plan Or A member of an accredited Swift Water Rescue Team, with the assigned position of Swift Water/Flood Group Supervisor	
1 complex multi-agency incident experience, by actually filling the Swift Water/Flood Group Supervisor position in the field (with an evaluation of satisfactory or above by the supervising ICS position) Or Filling the above position in the field during 3 major multi-agency exercises (with an evaluation of satisfactory or above by the supervising ICS position or evaluator) Or Mentoring under a person filling the above position in the field during 2 complex multi-agency incidents (with an evaluation of satisfactory or above by the supervising ICS position)	
Any other existing discipline specific certifications, qualifications, and standards required by proper authority, please explain:	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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***If State Credentialing please fill-out the following:**

I certify the aforementioned is true and request CalEMA to credential the employee listed above. I understand the information will be maintained in a statewide database which may be used as a resource during a disaster or incident of national significance.

Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

After review and approval of this application a CalEMA credentialing card will be mailed to the contact person noted above within 4 weeks.

Please mail this request to:
 CalEMA Credentialing Coordinator
 3650 Schriever Avenue
 Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Law Branch Director

SEMS Level: Field

Name of employee:		Date:	
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Certification	Date Completed
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 NIMS Overview or Equivalent	
IS-800 B National Response Framework	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year field supervisory experience in Law Enforcement as a sworn Peace Officer Or Designated as a field Law Branch Director in the local Emergency Plan	
1 multi agency incident as Unit Leader or Group/Division Supervisor (satisfactory rated or above by supervisor)	
1 complex multi-agency incident experience, by actually filling the Law Branch Director position in the field (with an evaluation of satisfactory or above by the supervising ICS position) Or Filling the above position in the field during 3 major multi-agency exercises (with an evaluation of satisfactory or above by the supervising ICS position or evaluator) Or Mentoring under a person filling the above position in the field during 2 complex multi-agency incidents (with an evaluation of satisfactory or above by the supervising ICS position)	
If Haz Mat Incidents – CalEMA/CSTI OSHA equivalent Haz Mat First Responder Operations Course	
If Wildland Fire, must meet requirements of CICC/310-1	
Any other existing discipline specific certifications, qualifications, and standards required by proper authority, please explain:	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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***If State Credentialing please fill-out the following:**

I certify the aforementioned is true and request CalEMA to credential the employee listed above. I understand the information will be maintained in a statewide database which may be used as a resource during a disaster or incident of national significance.

Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

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Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Medical Branch Director

SEMS Level: Field

Name of employee:		Date:	
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Certification	Date Completed
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 NIMS Overview or Equivalent	
IS-800 B National Response Framework	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year field supervisory experience responding to medical incidents as an EMT 1 or above Or Designated as a field Medical Branch Director in the local Emergency Plan	
1 multi agency incident as Unit Leader or Group/Division Supervisor (satisfactory rated or above by supervisor)	
1 complex multi-agency incident experience, by actually filling the Medical Branch Director position in the field (with an evaluation of satisfactory or above by the supervising ICS position) Or Filling the above position in the field during 3 major multi-agency exercises (with an evaluation of satisfactory or above by the supervising ICS position or evaluator) Or Mentoring under a person filling the above position in the field during 2 complex multi-agency incidents (with an evaluation of satisfactory or above by the supervising ICS position)	
If Haz Mat Incidents – CalEMA/CSTI OSHA equivalent Haz Mat First Responder Operations Course	
If Wildland Fire, must meet requirements of CICC/310-1	
Familiarity with Ambulance Strike Team (AST) and Medical Task Force (MTF) concepts.	
Any other existing discipline specific certifications, qualifications, and standards required by proper authority, please explain:	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

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Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Public Works Branch Director

SEMS Level: Field

Name of employee:		Date:	
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Certification	Date Completed
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 NIMS Overview or Equivalent	
IS-800 B National Response Framework	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year field experience in public works area of expertise. (e.g. Maintenance Supervisor or above, Construction Supervisor or above, Senior Engineer or above, etc.) Or Designated as a field Public Works Branch Director in the local Emergency Plan	
1 multi agency incident as Unit Leader or Group/Division Supervisor (satisfactory rated or above by supervisor)	
1 complex multi-agency incident experience, by actually filling the Public Works Branch Director position in the field (with an evaluation of satisfactory or above by the supervising ICS position) Or Filling the above position in the field during 3 major multi-agency exercises (with an evaluation of satisfactory or above by the supervising ICS position or evaluator) Or Mentoring under a person filling the above position in the field during 2 complex multi-agency incidents (with an evaluation of satisfactory or above by the supervising ICS position)	
If Haz Mat Incidents – CalEMA/CSTI OSHA equivalent Haz Mat First Responder Operations Course	
If Wildland Fire, must meet requirements of CICC/310-1	
Any other existing discipline specific certifications, qualifications, and standards required by proper authority, please explain:	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

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 Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Utilities Group Supervisor

SEMS Level: Field

Name of employee:		Date:	
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Certification	Date Completed
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 NIMS Overview or Equivalent	
IS-800 B National Response Framework	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year senior managerial experience within a Utility, City, County or Special District Or Certified Emergency Manager (CEM) credential Or designated as a field Utilities Branch Director in the local Emergency Plan	
1 complex multi-agency incident experience, by actually filling the Utilities Group Supervisor position in the field (with an evaluation of satisfactory or above by the supervising ICS position) Or Filling the above position in the field during 3 major multi-agency exercises (with an evaluation of satisfactory or above by the supervising ICS position or evaluator) Or Mentoring under a person filling the above position in the field during 2 complex multi-agency incidents (with an evaluation of satisfactory or above by the supervising ICS position)	
If Haz Mat Incidents – CalEMA/CSTI or OSHA equivalent Haz Mat First Responder Operations Course	
If Wildland Fire, must meet requirements of CICC/310-1	
Any other existing discipline specific certifications, qualifications, and standards required by proper authority, please explain:	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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***If State Credentialing please fill-out the following:**

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Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

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3650 Schriever Avenue
Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Critical Infrastructure Branch Director

SEMS Level: Field

Name of employee:		Date:	
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Certification	Date Completed
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 NIMS Overview or Equivalent	
IS-800 B National Response Framework	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year experience related to designing, building, maintaining or regulating a specific area of infrastructure (i.e. water, power, communication, etc.) Or designated as a field “Critical Infrastructure Branch Director” in the local Emergency Plan	
1 multi agency incident as Unit Leader or Group/Division Supervisor (satisfactory rated or above by supervisor)	
1 complex multi-agency incident experience, by actually filling the Critical Infrastructure Branch Director position in the field (with an evaluation of satisfactory or above by the supervising ICS position) Or Filling the above position in the field during 3 major multi-agency exercises (with an evaluation of satisfactory or above by the supervising ICS position or evaluator) Or Mentoring under a person filling the above position in the field during 2 complex multi-agency incidents (with an evaluation of satisfactory or above by the supervising ICS position)	
If Wildland Fire, must meet requirements of CICC/310-1	
Any other existing discipline specific certifications, qualifications, and standards required by proper authority, please explain:	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

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 Mather, CA 95655

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Credentialing Checklist and Application

Position Name: Air Operations Branch Director

SEMS Level: Field

Name of employee:		Date:	
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Certification	Date Completed
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 NIMS Overview or Equivalent	
IS-800 B National Response Framework	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
Experienced in air operations during an emergency (See Section G for experience requirements) Or Designated as a field Air Operations Branch Director in the local Emergency Plan	
1 multi-agency incident as Unit Leader or Group/Division Supervisor (satisfactory rated or above by supervisor)	
1 complex multi-agency incident experience, by actually filling the Air Operations Branch Director position in the field (with an evaluation of satisfactory or above by the supervising ICS position) Or Filling the above position in the field during 3 major multi-agency exercises (with an evaluation of satisfactory or above by the supervising ICS position or evaluator) Or Mentoring under a person filling the above position in the field during 2 complex multi-agency incidents (with an evaluation of satisfactory or above by the supervising ICS position)	
If Haz Mat Incidents - CalEMA/CSTI OSHA equivalent Haz Mat First Responder Operations Course	
If Wildland Fire, must meet requirements of CICC/310-1	
Any other existing discipline specific certifications, qualifications, and standards required by proper authority, please explain:	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

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 Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Planning Section Chief

SEMS Level: Field

Name of employee:		Date:	
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Certification	Date Completed
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 NIMS Overview or Equivalent	
IS-800 B National Response Framework	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year supervisory experience Or Designated as a field Planning Section Chief in the local Emergency Plan	
1 multi agency incident as Unit Leader or Group/Division Supervisor or Branch Director (satisfactory rated or above by supervisor)	
2 complex multi-agency incident experiences, by actually filling a Planning Section Chief (or Deputy Plans Chief or any other General staff) position at an Incident Command Post (ICP) (with an evaluation of satisfactory or above by the supervising ICS position) Or Filling the above position at an ICP during 4 major multi-agency exercises (with an evaluation of satisfactory or above by the supervising ICS position or evaluator) Or Mentoring under a person filling the above position at an ICP during 3 complex multi-agency incidents (with an evaluation of satisfactory or above by the supervising ICS position)	
If Wildland Fire, must meet requirements of CICC/310-1	
Any other existing discipline specific certifications, qualifications, and standards required by proper authority, please explain:	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

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 3650 Schriever Avenue
 Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Logistics Section Chief

SEMS Level: Field

Name of employee:		Date:	
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Certification	Date Completed
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 NIMS Overview or Equivalent	
IS-800 B National Response Framework	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year supervisory experience (e.g. Captain or above in the fire service, or Corporal and above in law enforcement, or Crew Supervisor in Public Works, Lead Person/Senior Operator, or Lead EMT, Health Supervisor, Emergency Services Coordinator, etc.) Or designated as a field Logistics Section in the local Emergency Plan	
1 multi agency incident as Unit Leader or Group/Division Supervisor or Branch Director (satisfactory rated or above by supervisor)	
2 complex multi-agency incident experiences, by actually filling a Logistics Section Chief (or Deputy Log Chief or any other General staff) position at an Incident Command Post (ICP) (with an evaluation of satisfactory or above by the supervising ICS position) Or Filling the above position at an ICP during 4 major multi-agency exercises, (with an evaluation of satisfactory or above by the supervising ICS position or evaluator) Or Mentoring under a person filling the above position at an ICP during 3 complex multi-agency incidents (with an evaluation of satisfactory or above by the supervising ICS position)	
If Wildland Fire, must meet requirements of CICC/310-1	
Any other existing discipline specific certifications, qualifications, and standards required by proper authority, please explain:	

Credentialing	Choose 1 Type
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Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

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 3650 Schriever Avenue
 Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Finance & Administration Section Chief

SEMS Level: Field

Name of employee:		Date:	
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Certification	Date Completed
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 NIMS Overview or Equivalent	
IS-800 B National Response Framework	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year supervisory experience Or Designated as a field Finance & Admin Section Chief in the local Emergency Plan	
1 multi agency incident as Unit Leader or Group/Division Supervisor or Branch Director (satisfactory rated or above by supervisor)	
2 complex multi-agency incident experiences, by actually filling a Finance & Admin Section Chief (or “Deputy” F&A Chief or any other General staff) position at an Incident Command Post (ICP) (with an evaluation of satisfactory or above by the supervising ICS position) Or Filling the above position at an ICP during 4 major multi-agency exercises, (with an evaluation of satisfactory or above by the supervising ICS position or evaluator) Or Mentoring under a person filling the above position at an ICP during 3 complex multi-agency incidents (with an evaluation of satisfactory or above by the supervising ICS position)	
If Wildland Fire, must meet requirements of CICC/310-1	
Any other existing discipline specific certifications, qualifications, and standards required by proper authority, please explain:	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	

*State Credentialing	
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Reviewer Name and Title:		Date:	
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Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

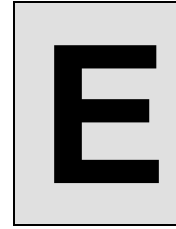
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Questions: contact: credentialing.coordinator@oes.ca.gov



Position Performance Rating Form

